Ministry of Higher Education and Scientific Research Scientific Supervision and Scientific Evaluation Apparatus Directorate of Quality Assurance and Academic Accreditation Accreditation Department



# Academic Program and Course Description Guide

# **Introduction:**

The educational program is a well–planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

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In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

# **Concepts and terminology:**

<u>Academic Program Description</u>: The academic program description provides a brief summary of its vision, mission and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies.

<u>**Course Description**</u>: Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

**<u>Program Vision</u>**: An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

**Program Mission:** Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

**<u>Program Objectives</u>**: They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

<u>Curriculum Structure</u>: All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

**Learning Outcomes:** A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

<u>Teaching and learning strategies</u>: They are the strategies used by the faculty members to develop students' teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

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# **Academic Program Description Form**

University Name:
Faculty/Institute:
Scientific Department:
Academic or Professional Program Name:
Final Certificate Name:
Academic System:
Description Preparation Date:
File Completion Date:

Signature: Head of Department Name: Signature: Scientific Associate Name:

Date:

Date:

The file is checked by:

Department of Quality Assurance and University Performance

**Director of the Quality Assurance and University Performance Department: Date:** 

Signature:

Approval of the Dean

## 1. Program Vision

Program vision is written here as stated in the university's catalogue and website.

# 2. Program Mission

Program mission is written here as stated in the university's catalogue and website.

# 3. Program Objectives

General statements describing what the program or institution intends to achieve.

## 4. Program Accreditation

Does the program have program accreditation? And from which agency?

# 5. Other external influences

Is there a sponsor for the program?

6. Program Structure										
Program Structure	Percentage	Reviews*								
	Courses									
Institution										
Requirements										
College										
Requirements										

Department		
Requirements		
Summer Training		
Other		

\* This can include notes whether the course is basic or optional.

7. Program Description									
Year/Level	Course Code	Course Name	(	Credit Hours					
			theoretical	practical					

8. Expected learning outcomes of the program							
Knowledge							
Learning Outcomes 1	Learning Outcomes Statement 1						
Skills							
Learning Outcomes 2	Learning Outcomes Statement 2						
Learning Outcomes 3	Learning Outcomes Statement 3						
Ethics							
Learning Outcomes 4	Learning Outcomes Statement 4						
Learning Outcomes 5	Learning Outcomes Statement 5						

# 9. Teaching and Learning Strategies

Teaching and learning strategies and methods adopted in the implementation of the program in general.

# 10. Evaluation methods

Implemented at all stages of the program in general.

11. Faculty								
Faculty Members								
Academic Rank	Specializ	ation	Special		Number of the teaching staff			
			Requirements/Skills					
			(if applicable	)				
	General	Special			Staff	Lecturer		

#### **Professional Development**

#### Mentoring new faculty members

Briefly describes the process used to mentor new, visiting, full-time, and part-time faculty at the institution and department level.

#### Professional development of faculty members

Briefly describe the academic and professional development plan and arrangements for faculty such as teaching and learning strategies, assessment of learning outcomes, professional development, etc.

## 12. Acceptance Criterion

(Setting regulations related to enrollment in the college or institute, whether central admission or others)

#### 13. The most important sources of information about the program

State briefly the sources of information about the program.

14. Program Development Plan

	Program Skills Outline														
					Required program Learning outcomes										
Year/Level	Course Code	Course Name	Basic or	Knowledge		Knowledge Skills			Ethics						
		optional	A1	A2	A3	A4	B1	B2	<b>B3</b>	<b>B4</b>	C1	C2	C3	<b>C4</b>	
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• Please tick the boxes corresponding to the individual program learning outcomes under evaluation.

# **Course Description Form**

1 Course No										
1. Course Nat	1. Course Maine.									
2. Course Code:										
3. Semester /	'Year:									
	Second Semester / Second Year									
4. Description	n Preparation Date:									
	9/4/2024									
5. Available A	Attendance Forms:									
6. Number of	Credit Hours (Total) / Number of Units (Total)									
	Weekly 5 hours (Total 75 hours)/ 4 units									
7. Course ad	ministrator's name (mention all, if more than one name)									
Prof. Ass. Wisa	am Thamer Abbood , wisamthamer@kecbu.uobaghdad.edu.iq									
8. Course Obj	iectives									
Course Objectives	<ol> <li>Introduce students to the fundamental principles and concepts of logic circuits, including Boolean algebra, logic gates, and truth tables.</li> <li>Teach students methods for analyzing and evaluating logic circuits, such as Karnaugh maps, Boolean algebra simplification, and circuit timing analysis.</li> <li>Develop students' ability to design and implement various types of logic circuits to perform specific tasks or functions, including combinational and sequential circuits.</li> <li>Familiarize students with gate-level design techniques, including the use of basic logic gates (AND, OR, NOT, etc.) and their applications in building more complex circuits.</li> <li>Introduce the concept of sequential logic circuits, including flip-flops, registers, counters, and state machines, and their role in building sequential systems.</li> </ol>									
9. Teaching a	nd Learning Strategies									
Strategy In teaching Strategies Strategy In teaching Logic Circuits, a blend of theoretical comprehension and practical application is paramount. Lectures offer foundational knowledge, while interactive discussions stimulate critical thinking. Problem-solving sessions reinforce understanding, complemented by hands-on laboratory work using real hardware. Design projects encourage creativity and innovation, while circuit simulations provide visualization and experimentation opportunities. Peer teaching and review foster collaborative learning, and real-world applications demonstrate relevance Through these strategies, students grasp both the theoretical framework and the practical implications of Logic Circuits, preparing them for real-world challenges in the field.										

10. Co	0. Course Structure									
Week	Hours	Required Learning Outcomes	Unit or subject name	Learning method	Evaluation method					
1	5		Digital Systems and Binary Numbers and Number-Base Conversions and Octal and Hexadecimal Numbers							
2	5		Complements of Numbers and Signed Binar Numbers and Binary Codes							
3	5		Boolean Basic Definitions and Axiomatic Definition of Boolean Algebra and Basic Theorems and Properties of Boolean Algebra and Boolean Functions							
4	5		Canonical and Standard Forms and Other Logic Operations							
5	5		Digital Logic Gates and Integrated Circuits							
6	5		The Map Method and Four-Variable K-Map							
7	5		Product-of-Sums Simplification and Don't-Care Conditions, NAND and NOR Implementation							
8	5		Other Two-Level Implementations and Exclusive-OR Function							
9	5		Combinational Circuits and Analysis Procedure and Design Procedure and Binar Adder–Subtractor and Decimal Adder							
10	5		Binary Multiplier							
11	5		Magnitude Comparator							
12	5		Decoders, Encoders, Multiplexers, DE multiplexers							
13	5		Sequential Circuits and Storage Elements: Latches and Storage Elements: Flip-Flops							
14	5		Analysis of Clocked Sequential Circuits and Synthesizable HDL Models of Sequential Circuits							
15	5		Registers and Shift Registers							

11. Course Evaluation	
Quizes, mid-term exam, assignments, labs, and seminar	
12. Learning and Teaching Resources	
Required textbooks (curricular books, if any)	Moriss Mano Logic Design (textbook)
Main references (sources)	
Recommended books and references (scientific journals, reports)	
Electronic References, Websites	